

Meeting/Project Name:	NC Diabetes Education Recognition Program – Advisory Board meeting	Facilitator:	Mary Bea Kolbe
Date of Meeting:	May 30, 2014	Time:	10:30-11:30 am
Minutes Prepared By:	Mary Bea Kolbe	Location:	Embassy Suites

MEETING MINUTES – NC Diabetes Education Recognition Program Advisory Board

1. Meeting Objective(s)

- a) Recruit Diabetes Advisory Committee members to serve as the NC DERP Advisory Board
- b) Recommend external partners to be invited to join the NC DERP Advisory Board
- c) Review NC DERP mission, goals and quality improvement process and approve or ammend
- d) Solicit recommendations for continuing education topics to be offered to DERP educators

2. Attendance at Meeting

Name	Organization	E-mail
Jan Nicollerat	Duke University Medical Center	janet.nicollerat@duke.edu
Shayla Nunn	Novo-Nordisk	shnu@novonordisk.com
Ruth Petersen	Chronic Disease and Injury Section (CDIS), NCDPH	ruth.petersen@dhhs.nc.gov
Karla Kiriako	Sanofi-Aventis	Karla.kiriako@sanofi.com
Marti Wolf	NC Community Health Center Assoc.	wolfm@ncchca.org
Mary Bea Kolbe	CCCPH Branch, CDIS, NC DPH	marybea.kolbe@dhhs.nc.gov

3. Agenda Items and Key Notes

Topics and Points of Discussion

1. Recruit NC DERP Advisory Board members

Member of the Diabetes Advisory Committee were recruited to become NC DERP Advisory Board members at the May 30, DAC meeting. Jan Nicollerat, Shayla Nunn, Ruth Petersen, Karla Kiriako and Marti Wolf volunteered to serve on the board.

2. Identify additional members to serve on the NC DERP Advisory Board

The group recommended that the following persons, or someone representing the following gorup or organization be recruited to serve on the board:

- someone representing a local diabetes coalition (e.g. the Durham Diabetes Coalition)
- AADE (Chris Memering)
- Sue Liverman
- ECU – Diabetes Boot Camp

3. Review of the NC DERP mission, goals and quality improvement process

The mission statement of the NC DERP was reviewed the group determined that no changes needed to be made.

NC DERP Program goals were discussed and the following recommendations were made:

- **Goal 1.1 Participant Behavioral Outcomes: Self Foot Exams**
Goal: 75% of patients report they are checking their feet daily
No change needed
- **Goal 2.1 Outcome measure: Hemoglobin A1c**
Goal: 75% of patients with a pre- and post-test will have a Hgb A1c of 7% or less
The group felt this was an unrealistic goal and a new goal needs to be determined
- **Goal 3.0 Outcome measure: Blood Pressure**
Goal: 75% of patients who complete the DSME program will have a post-program BP of 130/80 or less
Goal was amended to follow new guidelines of 140/80 or less

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- **Program Goals**

Goal: Each participating health department will contribute 10% of the income earned from the Diabetes Self-Management Program or \$500 to the NC Public Health Foundation to sustain the program. Health departments will be invoiced twice yearly in April and October. Health departments with 80% or greater uninsured are exempt from these contributions.

This goal was amended as follows:

- **Each participating health department will contribute ~~10% of the income earned from the Diabetes Self-Management Program or \$500~~ \$250 to the NC Public Health Foundation to sustain the program. Health departments will be invoiced twice yearly in April and October. ~~Health departments with 80% or greater uninsured are exempt from these contributions.~~**

4. Continuing Education topics for DERP educators

The group recommended the following topics be offered as continuing education for DERP educators to help fulfill the annual 15 CEU requirements:

- Chronic pain
- Foot care
- Vision (prevent blindness NC)
- Hearing loss
- Diabetes and aging

4. Action Items

Action	Owner	Due Date
1. Determine A1c goal for program participants	Mary Bea Kolbe	October, 2014
2. Determine feasibility of NC DERP Advisory Board as a part of the DAC DSME workgroup and recruit new members	Mary Bea Kolbe and April Reese	October, 2014
3. Revise NC DERP Program manual	Mary Bea Kolbe	October, 2014

5. Next Meeting

Date:	TBD	Time:	TBD	Location:	TBD
Objectives:	<ol style="list-style-type: none"> 1. Determine feasibility of NC DERP Advisory Board as a part of the DAC DSME workgroup and recruit new members 2. Distribute NC DERP Program Manual for review and comment 3. Explore continuing education possibilities 				